



Document Execution Form

Name of Subsidiary

Company required to sign

Form of execution
 Company seal Statutory officer Other

Document title

Total value Over the full duration
 \$ **Duration** years

Other parties
 Attach list if necessary

Parent Company Guarantee required?
 No Yes If Yes, give reason

Summary
 List key points of transaction and comment on commercial risk and any onerous terms.
 (Attach extra page if necessary)

Reviews (attach copies of any professional or external advice received)	Required (check each line)	Reviewer's name and position	I certify the document is acceptable
Commercial (incl. risk and insurance)	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="text"/>	Initials, or <input type="checkbox"/> Attached
Legal	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="text"/>	Initials, or <input type="checkbox"/> Legal opinion attached
Tax	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="text"/>	Initials, or <input type="checkbox"/> Attached
Treasury	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="text"/>	Initials, or <input type="checkbox"/> Attached
GST consequences checked	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="text"/>	Initials, or <input type="checkbox"/> Attached
Related-party transaction	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="text"/>	Initials, or <input type="checkbox"/> Attached
Board approval required	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="text"/>	Initials, or <input type="checkbox"/> Attached
Other	<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="text"/>	Initials, or <input type="checkbox"/> Attached

Certificate

I certify that —

- The document is *in order for signature*.
- The above details are correct and have been verified.

I authorise the transaction — within my normal authority
 by special authority — of Initials, or Attached

Name Position

Signature Date

Document signature

No. of copies to be signed Instructions

Send signed document to